



Information sheet EM Normandie 2017-2018

Name of Institution

Ecole de Management de Normandie (EM Normandie)
Erasmus Code : F-LEHAVR04 PIC number : 949299328
4 campuses in Le Havre, Caen, Paris and Oxford

International Development Office

Address	Caen Campus 9 rue Claude Bloch 14052 CAEN Cedex 4 Le Havre Campus 30 rue de Richelieu 76087 LE HAVRE Cedex
Director of International Development	Mrs Claudia SAMPEL csampel@em-normandie.fr
Contact for incoming students:	international@em-normandie.fr Caen Campus : - Mrs Luisa HEBERT Le Havre Campus : - Mrs Fabienne PELTIER-MAHU
Contact for outgoing students:	Europe (including Georgia, Kazakhstan, Turkey and Russia) - Mrs Alexandra LAASRI <i>International development manager</i> alaasri@em-normandie.fr + 33 2 32 92 70 88 Asia – Pacific: - Mrs Léna ANGER <i>International development manager</i> langer@em-normandie.fr + 33 2 31 46 93 89 Africa – The Americas - Middle East - Mrs Alexandra FROGER <i>International development manager</i> afroger@em-normandie.fr



	Outgoing Students Coordinators - Mrs Virginie DELMOTTE vdelmotte@em-normandie.fr + 33 2 32 92 52 69 - Mrs Caroline DEROUARD cderouard@em-normandie.fr + 33 2 32 92 59 84
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General Websites

Business School web site	http://www.ecole-management-normandie.fr/uk/
Information for Incoming students	http://www.ecole-management-normandie.fr/uk/international6/exchange-students/exchange-students-application-form.html
Welcome guide for exchange students	http://www.ecole-management-normandie.fr/uk/international6/exchange-students/welcome-guide-for-international-students2.html

Academic calendar

Starting and ending dates of the winter term (lecture period)	From September to December
Starting and ending dates of the spring term (lecture period)	From January to April/May
Examination period(s):	Winter: mid-December (until 23 rd) and on Le Havre Campus, Undergraduate year 3 also in January Spring: April/May (depending on programme)

Nomination and Application Procedure

Nomination Deadline	8th of April (Winter term and full year) 8 th of October (Spring term)
Application form available online :	Application form To be sent to international@em-normandie.fr
Deadlines for application:	Winter : 15th of April Spring : 15th of October



Course offer for exchange students

Website for undergraduate and graduate courses	Undergraduate and graduate courses
Number of credits exchange students need to register for	30 ECTS credits per semester
French as a foreign language	Each course also offers the opportunity to take classes of French as a foreign language

Summer School/Short term programmes

Offer and contact	See our website Contact person : Ms. Séverine GROULT sgroult@em-normandie.fr
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Language requirements

Language of instruction depends on the programme and can be French or English. See the Guide to business and management programmes

Accommodation

Does the school provide help in finding accommodation?	Yes, please refer to the Welcome Guide for International students
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Living expenses

Average living cost per month (in Euros)	800 to 900 euros (including accommodation)
Other expenses	See the Welcome Guide for International students

Welcome Service

Welcome event / orientation week (dates)	Registration Days are organised at the beginning of each semester
Airport pickup	Yes (depending on the number of registrations)

Other useful information / Comments

Visa procedures / Insurance required	Yes, please refer to Welcome Guide for International students
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